



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## LICENSED PRACTICAL NURSE

Job Number: 20001008

Job Code: 43120V161016

Job Group: 4300 - NURSING

Job Established: 06/16/1982

Job Revised: 10/16/2016

Grade: 10 Salary (MIN - MID):

\$12,345-\$16,355 - Hourly

\$2,006.08-\$2,657.70 - 37.5 Hr. Monthly Salary

\$2,139.80-\$2,834.88 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs duties in the care of the ill, injured, or infirm under the direction of a registered nurse or licensed physician as permitted under KRS 314 and may supervise Licensed Practical Nurse Applicants or unlicensed assistive staff OR, Serves as charge nurse on the 2nd or 3rd shift; and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

See Special Requirements.

#### **EXPERIENCE:**

NONE

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must be licensed in Kentucky as a practical nurse or must have a valid work permit issued by the Kentucky Board of Nursing. <http://www.lrc.state.ky.us/KRS/314-00/101.PDF> <http://www.lrc.ky.gov/KRS/314-00/051.PDF> <http://www.lrc.ky.gov/kar/201/020/070.htm> <http://www.kbn.ky.gov/> Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Performs nursing practice under the direction of a registered nurse or physician. Performs acts requiring knowledge and skill such as are taught or acquired in approved schools for practical nursing. Observes and cares for the ill, injured or infirmed within scope of his/her education and clinical skills. Collects nursing assessment data. Gives counsel and applies procedures to safeguard life and health. Administers medication and treatment as prescribed. Explains medication purposes, dosages and possible side effects to patients. Teaches and delegates to others the performance of nursing care activities. Supervises licensed practical nurse applicants and unlicensed assistive personnel in the performance of patient care activities. Provides first aid for minor injuries. Participates as a member of patient's individual treatment team. Assists medical and other professional staff. Consults with registered nurse or physician on situations beyond the scope of his/her education and clinical skills. Participates in drills for and responds to facility emergencies. Makes essential entries on essential records. Accepts and accounts for drugs and related paraphernalia. Schedules patient's activities/appointments. Communicates with patient's family members. Closely monitors the behavior of potentially suicidal patients. Attends in-service training. Performs simple maintenance on medical treatment equipment. Reports unusual incidents with staff or patients to supervisor. Serves on committees. Follows established policies and procedures of employing facility/agency.

**UNIQUE PHYSICAL REQUIREMENTS:**

Typically, work involves considerable walking, stretching and lifting. Much mobility is required to monitor resident care.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Duties may involve close work with possibly hostile mental patients.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*